

TEACHER AND VOLUNTEER RECRUITMENT FORM 2023 – 2024

Teacher training will be provided along with curriculum and Grade Coordinator assistance.

Please print clearly the information requested below:

Name: _____

Address: _____

Telephone (Home) _____ Cell: _____

Email Address: _____

Occupation: _____ Do you have experience teaching children needing special education? YES [] NO [] Explain: _____

I have completed Protecting God's Children (PGC) - Yes [] No [] When: _____ Where: _____
All volunteers **18 and older** must take the Protecting God's Children (PGC) Workshop **only once** for Certification.

Last completed **CORI** form: Year: _____. Volunteers **18 years of age** and older must complete a new CORI form each year they volunteer

Have you signed a **Code of Conduct** form? Yes [] No []

If you are teaching have you signed a **Catechist Covenant** form? Yes [] No []

VOLUNTEER POSITIONS ~ RELIGIOUS EDUCATION FORMATION: Teens 17 and older who have received Confirmation may volunteer to teach in a team with an adult for Grades 1, 3, 4 and 5 only or with an adult for Grade 2. Use the Yellow Class Session Schedule enclosed to select your days and times.

CHECK OFF GRADE LEVEL, DAY AND TIME BELOW: PRE-K; Kindergarten, Grades 1 – 10, **MSYG** (GR-6, 7 and 8) or **TGIF** (GR-9 – 12)

TEACHER: [] **SUBSTITUTE TEACHER:** [] **MONITOR:** [] **CHAPERONE:** []

GRADE: _____ **DAY:** Sunday [] Monday [] Tuesday [] Wednesday [] Thurs. []

TIME: _____ AM [] or PM [] **MSYG** (GR-6-8) [] **TGIF** High School Group: []

- | | | | |
|-------------------------------------|-----|-----------------------------------|-----|
| 1. Teacher Helpers: | [] | 8. Grade 4 Christmas Happening | [] |
| 2. First Comm. Masses | [] | in December. | |
| 3. GR-2 Inscription Mass (October) | [] | 9. Grades 6 - 8 MSYG Field Trips | [] |
| 4. Chaperone –Mission Trips | [] | Trips | |
| 5. Set-up for Pre-K or Kindergarten | [] | 10. Summer Projects for Grades 1, | [] |
| (Teens needed on Sunday morning) | | 2, 3, 4, 5 and 6. | |
| 6. Grade 2 Family Retreat- TBD | [] | 11. Assisting with mailings | [] |
| 7. Good Friday Children's Stations | [] | 12. Vacation Bible School | [] |
| of the Cross at Noon | | | |

PLEASE SEE THE REVERSE SIDE FOR OTHER PARISH VOLUNTEER OPENINGS

VOLUNTEER MINISTRIES – CONTINUED:

Worship Ministries: Choir _____ Lector _____ Eucharistic Minister _____ Usher/Collector _____
Cantor _____ Musician _____ Sacristan _____ Mass Greeter _____ Other (please specify) _____

Youth Ministries: MSYG Youth Group (GR-6-8) _____ TGIF HSYG (GR-9-12) _____
Youth/Teen Music Ministry _____ Babysitters _____ Chaperones _____ Boy Scouts _____
Service/Mission Trips _____ Other (please specify) _____

Parish Ministries: Parish Council _____ Finance Council _____ Development/Fund Raising _____
Counters _____ St. Vincent DePaul _____ Food Pantry/Emergency Help _____ Social Justice _____
Prayer Groups _____ Adult Faith Formation _____ Home Visiting _____ Other (please specify) _____

Please tell us why you are interested in this volunteer ministry:

For all Youth Ministries, please provide us with two references. Your references should not be a

relatives. Name: _____ Phone: _____ Relationship: _____
Name: _____ Phone: _____ Relationship: _____

Note that all volunteers must complete a CORI background screening prior to beginning ministry and annually after that. All adult volunteers who may be around youth, including all those in worship ministry, must complete Protecting God’s Children training within the first 60 days of ministry. All volunteers working directly with youth must complete Protecting God’s Children training within the first 30 days of ministry. Volunteers can sign up for PGC training by going to www.VIRTUSonline.org and following the instructions. Select “Boston, MA (Archdiocese)”, fill in the required information then it will give you a series of trainings from which to choose. Please call the Office of Child Advocacy at 617-746-5994 if you need assistance. All volunteers must read and agree to comply with both the **Code of Conduct for Volunteers** and the Child Protection Policy for the Archdiocese of Boston. They can be found at <https://www.bostoncatholic.org/protecting-children-word-welcome> For printed copies please ask your volunteer coordinator.

Signature Date Volunteer

Signature Date Staff

Signature if Volunteer is under the age of 18 Date Parent